

## **Position: Project Manager**

**Job Profile:** We are looking for a self-starter with proven experience of project management, and a good appetite for managing core project activities and teams to ensure efficient execution and closure of projects.

### **Key Responsibilities:**

- Appetite for detailed understanding of every aspect of a project and its goals and deliverables, including technical aspects to some extent.
- Be involved in the preparation of project plans, including task scheduling, resource allocation, procurement, and vendor management. Driving project timelines is a key.
- Make changes to projects as and when required, while maintaining an efficient balance between cost, quality and timeline.
- Have complete control over the human resources being used for specific segments of the project, and ensure adequate communication with them from time-to-time. Training to be imparted before execution of any major milestone, so that the deliverables and expectations are set upfront.
- Keeping a strong relationship with the client/end-user, and ensuring that we meet their expectations all the time. Setting up regular client meetings and presenting project progress from time-to-time.
- Maintaining an easy-to-go attitude with all cross functional teams, and ensuring effective communication and coordination between functional teams, for achieving common objectives and deliverables.
- Day to day reporting and discussions with all project team members, and ensuring timely escalations and issue resolutions within reasonable timelines.

### **Candidate Profile:**

- Educational Qualification: MBA/M.E/M.Tech/B.E/B.Tech (Energy/Electrical).
- Minimum 4 years of experience in project management & execution.
- Minimum experience of managing or being part of at least 2 software or engineering based projects, of which at least one project where site based execution has been managed.
- Excellent communication and liaisons skills.
- Willing to travel, including project sites.
- Ability to manage large teams and their schedule for project tasks.

**Job Location:** Bangalore